

**TITLE****Present:**

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| Susie Chester |  | Chairman |
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**In Attendance:**

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| Monika Gray<br>Kerrie Thorose | Ellen Carter<br>Helen |  |
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| <b>Agenda</b>   | <b>Action</b> |
|---|---------------|
| <ol style="list-style-type: none"> <li><b>1. Staffing</b></li> <li><b>2. Covid</b></li> <li><b>3. Registers</b></li> <li><b>4. Finance</b></li> <li><b>5. Fundraising</b></li> <li><b>6. Dates for your diary</b></li> <li><b>7. Other issues discussed</b></li> </ol>  |               |
| <ol style="list-style-type: none"> <li><b>1. Staffing</b> <ul style="list-style-type: none"> <li>• Still in need of Bank staff.</li> </ul> </li> </ol>  |               |
| <ol style="list-style-type: none"> <li><b>2. Covid</b> <ul style="list-style-type: none"> <li>• Face mask for parents during drop off/pick up.</li> <li>• No visits on site while children are in.</li> <li>• Families have right to refuse to test their family – nothing we can do, but ask for them to isolate for 2 weeks.</li> </ul> </li> </ol> |               |
| <ol style="list-style-type: none"> <li><b>3. Registers</b> <ul style="list-style-type: none"> <li>• September numbers are around 72% capacity</li> <li>• Next open day on 9.3.2021, Covid secure viewing for individual families is fully booked</li> </ul> </li> </ol>   |               |
| <ol style="list-style-type: none"> <li><b>4. Finance update</b> <ul style="list-style-type: none"> <li>• Ellen has applied for a 3.000 grant from the council.</li> <li>• We have no rent invoices from the council, Ellen will chase them.</li> </ul> </li> </ol>  |               |

- Pre-school has 4 accounts with following funds:  
Current account 1 - £33.000  
Current account 2- £5.400  
Fundraising account – £1.100  
Reserves account - £12.400
- We have agreed to buy new kitchen set equipment for the children which costs around £400 with discount that Susie has negotiated.
- School divorce – nothing new, we want to renegotiate the rent and sort stand alone internet just for Pre-school.
- SD donated a £100 in memory of her dad to get new books for the children.

## 5. Fundraising

- Mother's day cream tea boxes sold out (96x)
- Easter Raffle – committee members to try and get as much chocolate as they can so we can launch the ticket sale on 15.3.

We have dropped off letters at Lacey's family farm, Lidl, Waitrose so far. Will ask Richard in the village shop for contact for the gentleman who makes the handmade chocolate in Radnage, also ask Tesco and McCoys in Stokenchurch.

## 6. Dates for your diary

**Events & Term Dates**

Monday 18th February - Friday 5th March - Sponsored Readathon

Monday 1st - Friday 5th March - Book Stall in Buggy Shelter

Friday 12th March - Afternoon Teas Collection

Monday 15th March - Easter Raffle starts (drawn on 29th March)

Friday 19th March - Comic Relief

**Last Day of Term - Thursday 1st April**

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**Easter Holidays**

Saturday 17th April - Treasure Hunt

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**Summer Term**

Monday 19th April - Start of Summer Term

Monday 19th - Friday 23rd April - Plant Sale in Buggy Shelter

Monday 10th May - Bags 2 School Collection

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**May Half Term - Monday 31st - Friday 4th**

**June**

Saturday 5th June - Treasure Hunt

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Monday 7th June - Return to Preschool

Friday 2nd July - Bags 2 School Collection

July (date to be confirmed) - Sports Day

**Last Day of Term Tuesday 20th July**

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**Autumn Term**

Wednesday 15th September - Bags 2 School Collection

Monday 11th October - Bags 2 School Collection

*If you could help with any of the events please do speak to*

## **7. Other discussed issues**

- Kerrie's EY2 is being processed.
- Need to find if some company would donate 250kg of sand (Country supplies asked and it was a no)
- Health and safety – Ellen has raised whether pre-school has to do legionella treatment or if it's included in the lease with Bucks. Susie will try and find out.
- Need Bucks to replace doorstoppers so they don't beep all the time.

**Next meeting 26.4. 2021**

M Gray  
Secretary  
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